

May 29, 2015

Niles Township District 219

Board of Education

NOTICE OF POLICY COMMITTEE MEETING

The Policy Committee is scheduled to meet on **Tuesday, June 2, 2015** at **2:00 p.m.** in the office of the Assistant Superintendent for Operations and Chief Legal Officer at the District Administrative Office Building located at 7700 Gross Point Road in Skokie to discuss recommended policy and procedural changes.

DATE: **Tuesday, June 2, 2015**

TIME: **2:00 p.m.**

LOCATION: Office of the Assistant Superintendent for Operations and
Chief Legal Officer
District 219 Administrative Office Building
7700 Gross Point Road, Skokie, IL 60077

AGENDA – Policy Committee Meeting

Tuesday, June 2, 2015 at 2:00 p.m. in the office of the Assistant Superintendent for Operations and Chief Legal Officer

1. Discussion and Action Agenda

Number	Name	Proposed Changes
2:250	Access to District Public Records	Withhold private e-mail addresses. (second reading on June 15, 2015)
2:250-AP REWRITTEN	Administrative Procedure – Access to and Copying of District Public Records	Withhold private e-mail addresses. (second reading on June 15, 2015)
4:45-AP1	Administrative Procedure – Insufficient Fund Checks	Deny students with unpaid fees and fines from D219 transcripts. Update pursuant 810 ILCS 5/3-806.
6:180-AP2	Administrative Procedures – Summer School	Allow all resident students to register for summer school regardless of fees and fines.
6:190	Extracurricular and Co-Curricular Activities	Allow all resident students to participate in extracurriculars regardless of fees and fines.
6:190-AP2	Administrative Procedure – Eligibility for Participation in Extracurricular Activities	Allow all resident students to participate in extracurriculars regardless of fees and fines. Update to comply with IHSA rules.
6:255	Assemblies and Graduation	Allow all resident students to walk at graduation regardless of fees and fines.
7:10-AP NEW	Administrative Procedure – Accommodating Transgender Students or Gender Non-Conforming Students	Establish procedures for accommodating transgender and gender non-conforming students.
7:340-AP1	Administrative Procedure – School Student Records	Remove e-mail addresses from directory information. (second reading on June 15, 2015)
7:340-AP1, E1	Exhibit – Notice to Parent(s)/Guardian(s) and Students of Their Rights Concerning a Student’s School Records	Remove e-mail addresses from directory information. (second reading on June 15, 2015)

2. Consent Agenda

Number	Name	Proposed Changes
2:250-AP2	Administrative Procedure – Protocols for Record Preservation and Development of Retention Schedules	Update record retention procedures in response to 44 Ill.Admin.Code 4000.70 and 4000.80.
2:260-E1	Exhibit – Names of Complaint Managers, Grievance	Name Jennifer Sterpin as Complaint Manager at the District Office and Niles Central.

	Coordinator and Nondiscrimination Coordinator	
2:260-E3	Exhibit – Uniform Grievance Chart	Clarify “days” to mean “school business days.”
3:40	Superintendent	Change “valid administrative certificate” to “Professional Educator License”.
4:175-AP1	Administrative Procedure – Criminal Offender Notification Laws; Screening	Update procedures for juvenile delinquency adjudication notification.
5:15 RELOCATED	District Leadership Chart	Relocate from 3:20 to 5:15. Rename to “District Leadership Chart.” Change “Director of Community Relations” to “Director of Strategic Partnerships and Community Relations”. Update number of deans from 8 to 6. Add teachers to chart.
5:40	Communicable and Chronic Infectious Disease	Update legal references.
5:120	Ethics and Conduct	Clarify prohibited interests for D219 employees.
5:120-AP1 NEW	Administrative Procedure – Statement of Economic Interests for Employees	NEW
5:120-E	Exhibit – Code of Ethics for Illinois Educators	Non-substantive changes.
5:220-AP1	Administrative Procedure – Substitute Teachers	Update to current practice.
5:270	Employment At-Will, Compensation, Assignment and Benefits	Update legal references.
5:290	Employment Termination and Suspension	Cite to Section 10-22.34c of the School Code.
5:330	Sick Days, Vacation, Holidays, and Leaves	Establish procedure for exhausted leave. Add leave to serve as an election judge pursuant to 10 ILCS 5/13-2.5.
6:15	School Accountability	Administer biennial surveys of learning conditions on the instructional environment to students and teachers.
6:15-AP DELETED	Administrative Procedures – School Choice and Supplemental Educational Services	DELETED.
6:40	Curriculum Development	Non-substantive changes.
6:120-AP	Administrative Procedure – Special Education Procedures Assuring the Implementation of Comprehensive Programming	Non-substantive changes.

	for Children with Disabilities	
6:190-AP1	Administrative Procedure – Academic Eligibility for Extracurricular Participation	Update to comply with IHSA rules.
6:300-AP1	Administrative Procedures – Variation From Normal Course Load	Update to current practice.